

MIAMI-DADE COUNTY PUBLIC SCHOOLS

JOB DESCRIPTION

CLASS TITLE: Insulation Worker

JOB CODE: 6312

Temp: 6062

DEPARTMENT: Facilities Operations, Maintenance

SCHEDULE: HO, H1

DATE: 10/16/06

BASIC OBJECTIVES

The Insulation Worker (Journey person) performs skilled work independently under the guidance of a Foreperson or other supervisory personnel and in accordance with the standard practices of the insulating trade. Journey person level work includes, but is not limited to:

- installing, altering, maintaining, and repairing various insulating systems and their related components;
- using knowledge and experience of the trade to determine a method or to devise a means to accomplish the assigned job; and
- interpreting technical data from sketches, blueprints, schematics, and service manuals.

JOB TASKS/RESPONSIBILITIES

1. Performs tasks by using the standard tools, materials, codes, methods, and safe practices of the insulating trade.
2. Oversees use of and operates power driven and manually operated equipment and tools.
3. Applies various insulating materials to surface of boilers, pipes, and other heating and cooling equipment.
4. Determines materials and equipment required and oversees their use, security and disposition.
5. Maintains records regarding materials, equipment, and job assignments.
6. Directs work of assigned staff.
7. Ensures that assignments are completed in conformance with instructions and applicable codes in a timely and cost effective manner.

8. Stays current with codes and technological methods and advances of this trade.
9. May operate M-DCPS or personal vehicle for functions outlined in job description and to locations specified by work orders or as otherwise directed.
10. Performs other related tasks as instructed.

PHYSICAL REQUIREMENTS

This is heavy work which requires the following physical activities: climbing, bending, stooping, twisting, reaching, sitting, walking, lifting, finger dexterity, grasping, repetitive motions, talking, hearing and visual acuity. The worker is exposed to heat, noise, hazards, atmospheric conditions and is required to wear a respirator. The work is performed indoors and outdoors.

MINIMUM QUALIFICATION REQUIREMENTS

1. Written evidence of graduation from high school or equivalent.
2. Ability to read, write, and understand oral and written instructions.
3. Acceptable written evidence of a minimum of four (4) years of diversified experience in the insulating trade, including either two (2) years experience as a licensed Journeyman or successful completion of the M-DCPS Trainee Career Development Program or successful completion of an acceptable formal training program.
4. Possession of a valid Certificate of Competency as a Licensed Journeyman in this trade from Miami-Dade, Broward, Monroe, Collier, or Palm Beach County.
5. Successful completion of the applicable trade M-DCPS skills test (6312).
6. Possession of a valid Florida Class E driver's license.
7. Satisfactory completion of a physical examination prior to hire date.