

MIAMI-DADE COUNTY PUBLIC SCHOOLS

JOB DESCRIPTION

CLASS TITLE: Transportation Center Worker

JOB CODE: 6272

DEPARTMENT: Transportation

PAY GRADE: 17 (B4)

DATE: 03/02/01

BASIC OBJECTIVES

This is routine work cleaning buses and maintaining terminal grounds and facilities. The work is of a manual nature and is performed according to established practices and procedures. The work is performed under the close supervision of the Transportation Maintenance Manager.

JOB TASKS/RESPONSIBILITIES

1. Operates specially equipped service vehicles to travel to and from assigned centers.
2. Washes and cleans the exterior and interior surface of school buses using vehicle mounted washing equipment.
3. Prepares cleaning solutions and performs any details necessary to properly clean the buses.
4. Cleans center yards, maintains grounds and peripheral areas.
5. Assists center operations and vehicle maintenance personnel as required.
6. Performs a variety of routine custodial maintenance tasks.
7. Cleans and maintains service vehicle and compressor unit.
8. May fuel vehicles and buses during heavy fueling periods.
9. Performs related work as required.

PHYSICAL REQUIREMENTS

This is medium work which requires the following physical activities: climbing, bending, stooping, kneeling, crouching, twisting, reaching, sitting, standing, walking, pushing, grasping, repetitive motions, talking, hearing and visual acuity. The work is performed outdoors. The worker is exposed to oils and fumes.

MINIMUM QUALIFICATION REQUIREMENTS

1. Ability to read, write, and understand written instructions.
2. Some experience cleaning the exterior and interior of buses or other large automotive vehicles.
3. Possession of a valid Florida CDL Class B driver's license with passenger endorsement.

Note: This is an Omnibus Transportation Employees Testing Act (OTETA) monitored position. Employees with this job description may be required to drive or road test a motor vehicle weighing over 26,000 pounds, transport 16 or more persons, or carry hazardous materials.

Prior revision date(s): 07/01/88, 03/30/93, 05/26/95, 07/01/97