

# MIAMI-DADE COUNTY PUBLIC SCHOOLS

## JOB DESCRIPTION

**CLASS TITLE:** Interpreter for the Deaf or Hard of Hearing

**JOB CODE:** 4400

**DEPARTMENT:** Department of Special Education

**PAY GRADE:** 23 (U1)

**DATE:** 05/25/11

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### BASIC OBJECTIVES

Under general supervision, provides interpreting and other educational services to students who are deaf or hard of hearing mainstreamed in the schools. Facilitates communication among students who are deaf or hard of hearing and their hearing peers, the classroom teacher, and other personnel in the school system.

Florida Registry of Interpreters for the Deaf (FRID) State Quality Assurance One QAI interpreters basically can handle one-to-one situations on a non-technical basis in which the interpreter has an opportunity to stop for clarification and feedback from the consumers who are deaf or hard of hearing and hearing. The interpreter is expected to be familiar with professional methods, techniques, and practices associated with the area of assignment.

FRID QAII interpreters will be able to interpret situations which may or may not permit the interpreter to stop the consumers for clarification.

FRID QAIII interpreters have shown skill in interpretation and transliteration at a lower level and approach the requirements for eligibility for Registry of Interpreters for the Deaf RID evaluations.

RID interpreters have demonstrated the highest comprehensive level of interpreting skill in sign language and possess skills that enable them to accept any assignment with competence.

### JOB TASKS/ASSIGNMENTS

1. Functions as a member of the Educational Support Team by providing expressive and voice interpreting (may include American Sign Language, a form of manually coded English, and /or oral interpreting) for students who are deaf or hard of hearing in mainstream classes.
2. Provides tutoring and/or notetaking services for students who are deaf or hard of hearing (under direction of a teacher); clarifies instructional information as needed.
3. Participates in educational team meetings, including the development and review of progress on the Individual Education Plan (IEP) and provides insight on the success of communication strategies as related to the student's academic achievement.

4. Provides interpreting for extracurricular activities and parent meetings when necessary without interrupting time with the student, and only during regularly scheduled school hours.
5. Meets with classroom teacher on a regular basis in regards to communication needs of the students and establishes appropriate physical setting in conjunction with the classroom teacher to optimize communication interaction.
6. Participates in professional development activities.
7. Serves as a liaison to promote good public relations between the deaf or hard of hearing, hearing peers, staff and faculty members.
8. Assists in the preparation of the schedule of Interpreters for assigned school.
9. Adheres to the RID Code of Professional Conduct.
10. Provides information and orientation to students who are deaf or hard of hearing in emergency situations.
11. Performs related duties as required or assigned.

#### **PHYSICAL QUALIFICATION REQUIREMENTS**

This is work which requires the following physical activities: reaching, sitting, standing, considerable finger dexterity and frequent repetitive motions, talking, hearing and visual acuity. In-county travel may be required from location to location. Work is performed indoors and outdoors.

#### **MINIMUM QUALIFICATION REQUIREMENTS**

1. Graduation from high school or an equivalent recognized certificate.
2. Completion of an interpreter preparation program or equivalent experience required.
3. Ability to provide interpreting/transliterating services at the FRID (QA) I Level.

OR

Ability to provide interpreting/transliterating at the FRID (QA) II Level.

OR

Ability to provide interpreting/transliterating at the FRID (QA) III Level.

OR

Ability to provide interpreting/transliterating at the RID Certified Level.

4. Ability to interpret/transliterate at a normal conversational rate, American Sign Language, or form of manually coded English.
5. Documentation of a current FRID (QA) I Level, Educational Interpreting Evaluation (EIE) Level 1, or Educational Interpreter Performance Assessment (EIPA) Level 2.

OR

Documentation of a current FRID QA II Level, EIE Level 2, or EIPA Level 3.

OR

Documentation of a current FRID QA III level, EIE Level 3, or EIPA Level 3.5 or higher.

OR

Documentation of a current RID Certification; Interpretation Certificate/Transliteration Certificate (IC/TC), Certificate of Interpretation (CI), Certificate of Transliteration (CT), Comprehensive Skills Certificate (CSC), National Interpreter Certification (NIC), NIC Advanced, NIC Master; National Association of the Deaf (NAD) Level 3, 4, or 5; EIPA Level 4.0 or higher. Be a current member of the FRID.

6. Be a current associate member of the RID.

Prior revision date(s): 11/05/92, 10/11/95, 02/20/01