

MIAMI-DADE COUNTY PUBLIC SCHOOLS

JOB DESCRIPTION

CLASS TITLE: Paraprofessional I - Behavioral (P)

JOB CODE: 4243

DEPARTMENT: Schools

PAY GRADE: 10 (U1)

DATE: 05/20/04

BASIC OBJECTIVES

This is specialized work aiding a specific exceptional student to enable that student to access the education program by using appropriate behavior management techniques and professional methods and practices associated with the needs of the student. Work is performed under close supervision of a certified teacher or professional support staff and is subject to specific, detailed instruction. The incumbent is expected to be familiar with professional methods, techniques, and practices associated with the area of assignment.

JOB TASKS/RESPONSIBILITIES

1. Physically aids the assigned exceptional student classified as Severely Emotionally Disturbed (SED), Emotionally Handicapped, (EH) or Autistic in the area of assignments and the utilization of specific teaching or professional practices associated with the student's needs.
2. Aids the assigned exceptional student using behavioral management/modification programs.
3. Works with the assigned exceptional student to achieve planned goals, utilizing special techniques.
4. Supports the implementation of the individualized educational plan (IEP) for the assigned exceptional student regarding goals and benchmarks, as directed, may perform routine clerical tasks specifically related to the assigned exceptional student to produce instructional and behavioral materials.
5. Maintains and monitors the schedule of prescribed medications if needed for the assigned exceptional student.
6. Carries out School Board Approved physical restraint procedures with the assigned exceptional student if the student presents a danger to self and/or others.
7. May assist in toileting, feeding and dressing.
8. Performs related duties of an instructional or clerical nature as required.

PHYSICAL REQUIREMENTS

This is medium to heavy work which requires the following activities; reaching, sitting, standing, walking, finger dexterity, grasping, lifting, talking, hearing and visual acuity. The work is performed indoors and outdoors.

MINIMUM QUALIFICATION REQUIREMENTS

1. High school diploma or an equivalent recognized certificate.
2. Effective January 8, 2002, newly hired personnel must possess an Associate's degree or higher or have completed sixty (60) college semester hours at an accredited institution of higher education. Paraprofessional personnel employed prior to January 8, 2002 will be allowed to obtain the referenced requirements through January 8, 2006.

Prior revision date(s): 03/01/93, 02/20/01, 10/15/02