

MIAMI-DADE COUNTY PUBLIC SCHOOLS

JOB DESCRIPTION

CLASS TITLE: After-School Care Activity Leader III

JOB CODE: 4012

DEPARTMENT: Schools PAY GRADE: 4 (GO)

DATE: 08/08/24

BASIC OBJECTIVES

This position is responsible for a specific group activity that requires high degree of experience and professional training and/or programmatic responsibilities.

JOB TASKS/RESPONSIBILITIES

1. Assists with specific after-school care group activities.
2. Performs clerical functions.
3. Assists with the after-school care program and other programmatic responsibilities.
4. Performs related work as required or as assigned.

PHYSICAL REQUIREMENTS

This is sedentary work which requires the following physical activities: sitting, finger dexterity, grasping, talking, hearing and visual acuity.

MINIMUM QUALIFICATION REQUIREMENTS

1. Graduation from high school or an equivalent recognized certificate.

Prior revision date(s): 6/29/09