

MIAMI-DADE COUNTY PUBLIC SCHOOLS

JOB DESCRIPTION

CLASS TITLE: After-School Care Activity Leader II

JOB CODE: 4011

DEPARTMENT: Schools PAY GRADE: 3 (GO)

DATE: 08/08/24

BASIC OBJECTIVES

This position is responsible for a specific group activity that requires experience and professional training.

JOB TASKS/RESPONSIBILITIES

1. Assists with specific after-school care group activities.
2. Performs clerical functions.
3. Assists with the after-school care program security.
4. Performs related work as required or as assigned.

PHYSICAL REQUIREMENTS

This is sedentary work which requires the following physical activities: sitting, finger dexterity, grasping, talking, hearing and visual acuity.

MINIMUM QUALIFICATION REQUIREMENTS

1. Graduation from high school or an equivalent recognized certificate.

Prior revision date(s): 06/29/09