# MIAMI-DADE COUNTY PUBLIC SCHOOLS

## JOB DESCRIPTION

CLASS TITLE: After-School Care Activity Leader I JOB CODE: 4010

DEPARTMENT: Schools PAY GRADE: 1(GO) DATE: 08/08/24

# **BASIC OBJECTIVES**

This position supervises after-school care group activities that require a minimum of professional training and experience.

# JOB TASKS/RESPONSIBILITIES

- 1. Assists with the after-school care group activities.
- 2. Performs clerical functions.
- 3. Assists with the after-school care program security.
- 4. Performs related work as required or as assigned.

# PHYSICAL REQUIREMENTS

This is sedentary work which requires the following physical activities: sitting, finger dexterity, grasping, talking, hearing and visual acuity.

## MINIMUM QUALIFICATION REQUIREMENTS

1. Graduation from high school or an equivalent recognized certificate.

Prior revision date(s): 06/29/09