

OFFICE EMPLOYEES SALARY SUPPLEMENTS AND INCENTIVES

CODE	SUBSTITUTE LOCATOR SUPPLEMENT	ANNUAL AMOUNT
5400*	K-12 Day Program Substitute Locator (10-month employees)	\$800
5440	Adult/Vocational Evening Substitute Locator	600
5420*	K-12 Program Substitute Locator (12-month employees)	800
5420*	Adult/Vocational Day Program Substitute Locator	800
5410	Summer Program (only) Substitute Locator (10-month employees)	250
5430	Summer Program (only) Substitute Locator (12-month employees)	250

** - Rates are based on the October FTE as follows:*

FULL-TIME STUDENT POPULATION	AMOUNT
1,000 or less	\$ 800
1,001 - 2,000	1,000
2,001 - 3,500	1,200
3,501	1,500

CERTIFIED PROFESSIONAL SECRETARY SUPPLEMENT (CPSI) - \$1,000

PROFESSIONAL SECRETARY SUPPLEMENT (PSSI) - \$250

PAYMENT SCHEDULE FOR SECRETARIAL/CLERICAL INSERVICE COURSES																			
# OF COMPLETED COURSES	BASIC CORE 1-4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22
PAY CODE/COL:	P04	P05	P06	P07	P08	P09	P10	P11	P12	P13	P14	P15	P16	P17	P18	P19	P20	P21	P22
A	\$ 278	322	367	411	456	500	544	589	633	678	722	766	811	855	900	944	988	1033	1077
C	\$ 325	377	429	481	533	585	637	689	741	793	845	897	949	1001	1053	1105	1157	1209	1261
DAILY RATE INCREASED	\$1.25	1.45	1.65	1.85	2.05	2.25	2.45	2.65	2.85	3.05	3.25	3.45	3.65	3.85	4.05	4.25	4.45	4.65	4.85