

MIAMI-DADE COUNTY PUBLIC SCHOOLS

JOB DESCRIPTION

CLASS TITLE: Roofer I

JOB CODE: 6332

DEPARTMENT: Maintenance and Operations

SCHEDULE: HO

DATE: 12/11/00

BASIC OBJECTIVES

The Roofer I (Apprentice) performs work under the guidance of a Roofer II (Journey person) and in accordance with the standard practices of the roofing trade. Work at this level includes, but is not limited to:

- assisting in the installation, alteration, maintenance and repair of all hot and/or cold roofing systems and their related components; and
- following instructions relating to work assignments that may be oral or written and may be accompanied by sketches or blueprints.

JOB TASKS/RESPONSIBILITIES

1. Perform tasks by using the standard tools, materials, codes, methods, and safe practices of the roofing trade.
2. Operates power driven and manually operated equipment and tools.
3. Cleans roofs of debris to prevent possible roof punctures and to eliminate hazards prior to hurricanes.
4. Assists in correcting problems by the use of appropriate materials to repair or correct cracks in membranes, ridges and blisters, exposed felts, ponding water, lateral tears or splits in membrane flashings, open expansion joints, voids in over-lapping membranes, punctures, pitch pans, seals around equipment, skylights, access panels, roof drains, vent pipes, and seals for special installations on roof tops.
5. Assists in repairing flashing, drip strips, roofing vents, and ridge caps.
6. Performs other related tasks as instructed.

PHYSICAL REQUIREMENTS

This is heavy work which requires the following physical activities: climbing, balancing, bending, stooping, kneeling, crouching, twisting, reaching, sitting, standing, walking, pushing, pulling, lifting, finger dexterity, grasping, repetitive motions, talking, hearing and visual acuity. The worker is exposed to heat, noise, hazards, atmospheric conditions and oils. The work is performed outdoors.

MINIMUM QUALIFICATION REQUIREMENTS

1. Written evidence of graduation from high school or equivalent.
2. Ability to read, write and understand oral and written instructions.
3. Acceptable written evidence of a minimum of three (3) months experience in the roofing trade, either as a trade helper (or equivalent) or as a participant in good standing in an acceptable formal training program.
4. Possession of a valid Florida CDL Class A driver's license.
5. Satisfactory completion of a physical examination prior to hire date.

Prior revision date(s): 11/26/90, 03/09/93, 03/31/99